ROCKINGHAM PARISH MEETING

The annual assembly of Rockingham Parish Meeting took in the Village Hall at 7.30pm, on Tuesday 12 May 2026.

Those in attendance were:

Mr I Norman (Chairman)	Mr T Burbidge (Clerk)	Mr M Kingman
Miss C Johnson	Mr D Norman	Ms C Tomlinson
Cllr B O'Brien	Mr J Douglas (RCE)	

Apologies - These were received from Mr J Saunders Watson, Mr C Rumney, Mr J Martin, Cllr E McDonald

Declarations of Interest – Mr I Norman, Mr M Kingman, Miss C Johnson, Mr D Norman & Mr T Burbidge

1-1 MINUTES

The minutes of the meeting held on 24 February 2026, having been circulated, were taken as read. Mr M Kingman proposed, Ms C Tomlinson seconded, and the meeting agreed that the Chairman sign them.

1-2 MATTERS ARISING FROM THE MINUTES

2.1 Highway Matters – Potholes **–** The meeting noted that potholes on part of the hill had been repaired but more work was still required.

It was also agreed to report the potholes at the junction of The Cottons and Gretton Road again.

It was also noted that rubble from potholes was accumulating in the gutters.

Speed Indicator Sign – Data from the speed indicator sign was discussed and these showed that a speed of 84mph with an average of 1800 vehicles per day in just one direction.

Signs – It was noted that one of the 30mph sign on the Hill was still missing, a chevron sign on the Hill had been damaged, the Low Gear sign was twisted and the Stop sign at the Gretton Road junction had been damaged and 30mph repeater sign at The Old Rectory had been knocked over. It was agreed that all of these should be reported again to try and get them repaired.

2.2 Street Lights – It was agreed that all streetlights that were not working should be reported.

1-3 POLICE

It was reported that there had been no crimes in the village recently.

1-4 NORTH NORTHAMPTONSHIRE COUNCIL

Cllr O'Brien advised that footway repairs were to be carried out on the hill.

He asked that either he or Cllr McDonald be advised of any outstanding issues.

1-5 FINANCE

5.1 Payment of Accounts – It was noted that payments amounting to £2403.73, as listed in the attached schedule, required approval. Ms C Tomlinson, Mr D Norman seconded, and the meeting agreed the payments.

5.2 Annual Governance Statement – Miss C Johnson proposed, Mr M Kingman seconded, and the meeting agreed that the Annual Governance Statement be approved.

5.3 Annual Statement of Accounts – Mr M Kingman proposed, Ms C Tomlinson seconded, and the meeting agreed that the Annual Statement of Account be approved.

5.4 **Risk Assessment Policy** – Ms C Tomlinson proposed, Mr M Kingman seconded, and the meeting agreed that the Risk Assessment Policy be approved.

5.5 **External Audit –** Mr M Kingman proposed, Miss C Johnson seconded, and the meeting agreed that as the Parish Meeting's gross income and expenditure did not exceed £25,000, a Certificate of Exemption from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015 should be completed.

5.6 **Internal Audit** – The meeting noted that the Internal Audit of the Parish Meeting's accounts would be taking place the following day.

1-6 ELECTION OF CHAIRMAN

Nominations were invited for the position of Chairman for the ensuing year. Miss C Johnson proposed, Mr M Kingman seconded, and the meeting agreed that Mr Ian Norman should continue as Chairman, which he agreed to do. Thanks were expressed for his many years' service.

1-7 ANY OTHER BUSINESS

7.1 **Information –** It was agreed that an information sheet should be prepared and distributed to new residents.

7.2 **Litter Picks** – A supply of rubbish bags for litter picks was requested.

7.3 **Litter Bin** – It was noted that the litter bin at the crossroads was falling to pieces and needed replacing

7.4 **Fly Tipping** – It was noted that this was becoming a problem on Caldecott Road

7.5 **Bus Shelter** – It was noted that the area around the bus shelter on Cottingham Road needed tidying up.

1-8 NEXT MEETING

The next Parish Meeting was arranged to take place on Tuesday 28 July 2026 at 7.30pm

Note – Subsequently rearranged for **Tuesday 22 September** at **7.30pm** in the **Village Hall**

There being no further business, the Chairman thanked all for their attendance, and declared the meeting closed at 8.05 pm.

SCHEDULE OF PAYMENTS – 12/5/2026

Payee	Date	Method	Amount
I J Norman - Broadband, phones etc	31/3/2026	On-line	£100.00
T C Burbidge - Stationery	31/3/2026	On-line	£43.98
T C Burbidge - Postage, broadband, phones etc	31/3/2026	On-line	£66.75
Rockingham Village Hall - hire	31/3/2026	On-line	£200.00
Northants CALC - Subscription 2025/26	12/5/2026	On-line	£101.00
Northants ACRE - Subscription 2025/26	12/5/2026	On-line	£42.00
CPRE - Subscription 2025/26	12/5/2026	On-line	£60.00
Rockingham Village Hall - Grant	12/5/2026	On-line	£750.00
Rockingham Church - Grant	12/5/2026	On-line	£750.00
S Morphy - grass cutting - 4/4/25 Inv 53	12/5/2026	On-line	£155.00
S Morphy - grass cutting - 17/4/2025 Inv 7	12/5/2026	On-line	£135.00